



**Kelley M. Marsden**  
*Associate General Counsel*

June 14, 2016

Jeremy Beckham  
UTAH ANIMAL RIGHTS COALITION  
PO Box 351  
Salt Lake City, Utah 84110

Re: GRAMA Request dated May 31, 2016

Dear Mr. Beckham:

The University of Utah's Office of General Counsel has received your request dated May 31, 2016. As you are aware, access to records held by governmental entities of the State of Utah is generally governed by the Government Records Access and Management Act, Utah Code §§ 63G-2-101 to -901, as amended ("GRAMA").

GRAMA provides that "[a] governmental entity may charge a reasonable fee to cover the governmental entity's actual cost of providing a record." *Id.* § 63G-2-203(1). GRAMA recognizes that such costs may include "the cost of staff time for compiling, formatting, manipulating, packaging, summarizing, or tailoring the record either into an organization or media to meet the person's request" and "the cost of staff time for search, retrieval, and other direct administrative costs." See *id.* § 63G-2-203(2)(a)(i) and (ii). Further, when a governmental entity expects that fees associated with a request will exceed \$50, the "governmental entity may require payment of past fees and future estimated fees before beginning to process a request." See *id.* §63G-2-203(8)(a).

The University estimates the fees associated with your request to be at least \$325, as significant staff time is required to search for and retrieve the documents, as well as to redact "protected" information from the requested documents. As a result, the University is requiring advance payment of the future estimated fee of \$325 before taking any further action in connection with your requests. In the event we process your request and the actual fee is greater or less than the estimated fee, we will require additional payment or return the difference to you. The check may be made payable to "University of Utah, Office of General Counsel." Please mail your payment to the following address:

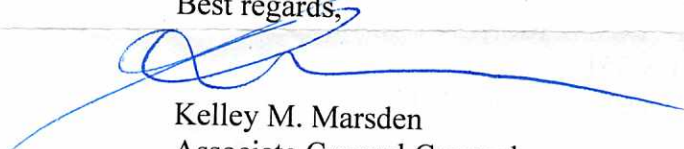
University of Utah  
Office of General Counsel  
Attn: Kelley M. Marsden  
201 S. Presidents Circle, Room 309  
Salt Lake City, Utah 84112-9018

**Office of General Counsel**  
201 S Presidents Cir Rm 309  
Salt Lake City, Utah 84112-9018  
(801) 585-7002  
FAX (801) 585-7007  
Email: [kelley.marsden@legal.utah.edu](mailto:kelley.marsden@legal.utah.edu)

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The University notes that you requested a waiver of fees associated with production of documents for this request. The University expends significant time and resources responding to GRAMA requests. Our charges for responding to such requests are reasonable. We therefore decline to grant a fee waiver in this instance.

Best regards,



Kelley M. Marsden  
Associate General Counsel  
University of Utah